



## II Conservation Workshop

Finding Global Solutions for Natural History Collections  
From the site to the storage

17-21 May 2011  
Sabadell-Universitat Autònoma de Barcelona

Institut Català de Paleontologia



*A forum to learn and to discuss about the main problems in Conservation Preparation and Restoration of Natural History Collections*

### Welcome to Sabadell (Barcelona)

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The Institut Català de Paleontologia is excited to host the **II Workshop in Conservation-Preparation-Restoration of Natural History Collections** that will be held on **May 17<sup>th</sup>-21<sup>st</sup> 2011** in Sabadell-Universitat Autònoma de Barcelona.

The main purpose of this **II Workshop** is to continue with all the work started during the **I Workshop** in 2009, emphasizing all those concepts related to protection and conservation of natural history collections.

Listening, discussing and learning with other natural science conservators and preparators-restorators is a great and unique opportunity that we offer to all professionals working in this field, so that our natural heritage gets managed the best way possible. In this second edition, we plan to work in different fields:

- Visit to our new museum and collections.
- Talks given by international professionals.
- Attendees' communications.
- Poster presentations.
- Roundtables.
- Practical classes and experience exchanges.
- Optional visit.

We would like to avoid all those theoretical courses that only few times are useful for professionals working in this field, and try to focus towards a practical point of view, which will achieve a much better quality and international importance. For this reason, we will combine conferences given by an interdisciplinary team of conservators of great international collections, with room for attendees' communications, as well as poster presentations, in order to find solutions all together in a global way. Debate will be also ensured thanks to several roundtables and practical classes.

After our first experience, in this second edition, we would like to increase the number of oral presentations made by the attendees, as well as the number of poster presentations. All presentations will be handed to all attendees, included in the publication of this second edition workshop, in article format.

#### **ORGANIZING COMMITTEE:**

- For questions or comments contact:

Sandra Val [sandra.val@icp.cat](mailto:sandra.val@icp.cat) or phone number 93 581 17 32

- Abstracts and articles, as well as questions regarding them must be sent to:

Carolina Cancelo [carolina.cancelo@icp.cat](mailto:carolina.cancelo@icp.cat) or phone number 93 581 17 32

- Inscription questiona:

Marta March [marta.march@icp.cat](mailto:marta.march@icp.cat) or phone number 93 726 17 69 / 93 726 63 88

- Organization and logistics:

Jordi Galindo [jordi.galindo@icp.cat](mailto:jordi.galindo@icp.cat) or phone number 93 586 84 87 / 93 726 63 88

Xènia Aymerich [xenia.aymerich@icp.cat](mailto:xenia.aymerich@icp.cat) or phone number 93 581 17 32

Laura Celià [laura.celia@icp.cat](mailto:laura.celia@icp.cat) or phone number 93 726 17 69 / 93 726 63 88

## Preliminary Schedule

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During October, we will send you the second circular, in which you will find the final schedule. In that second circular, you will also find the names of the international attendees giving the conferences, as well as all poster and oral presentations. We will also specify there all the practical classes and roundtables that will be available, as well as the place where they will be given. The organizing committee may modify the original schedule if strictly necessary.

<b>Tuesday, May 17<sup>th</sup> 011 – (Afternoon)</b>
18:00h-18:30h – Welcome reception
<b>18:30h - Opening of the II Conservation Workshop</b>
19:00h-20:00h – Visit to our new museum exhibition
<b>20:00h-21:00h - Opening dinner</b>

<b>Wednesday , May 18<sup>th</sup> 2011</b>
Attendees' and posters reception
9:00h -10:30h – International conference
<i>10:30h -11:00h Coffee break</i>
11:00h-12:30h - International conference
12:30h-14:00h - International conference
<i>14.00h -15:30h Lunch</i>
15:30h-17:00h - International conference
17:00h-18:30h - International conference
18:30h-19:00h - Space open for discussion

<b>Thursday, May 19<sup>th</sup> 2011</b>
9:00h-10:30h - Attendees' presentations
<i>10:30h-11:00h Coffee break</i>
11:00h-12:20h - Attendees' presentations
<b>40' break</b>
13:00h-14:00h - Attendees' presentations
<i>14:00h-15'30h Lunch</i>
15:30h-16:30h – Roundtables
16:30h-17:30h – Poster presentations
17:30h-18:30h – Roundtables

**Friday, May 20<sup>th</sup> 011**

*9:00h-10:00h Breakfast coffee*

10:00h-13:00h - Practical classes and experiences exchanges

*13:00h-14:00h Lunch*

14:00h-17:00h - Practical classes and experiences exchanges

***Closing meal***

**Exhibitors:** Product advertising and exhibitions

**Saturday, May 21<sup>st</sup> 2011**

8:30h-9:00h - Visit to the museum (compact cabinets - storage room)

*9:00h-9:30h Coffee break*

9:30h-10:30h - Visit to the museum (storage room – collections – store)

**Trip - BUS (optional activity)**

***Closing ceremony lunch***

## Abstract submission

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We would like this **II Workshop** to be a space for sharing ideas, knowledge and techniques with other professionals working in this field. For this reason, we invite you to participate with an oral or a poster communication. In order to do so, you need to submit an abstract indicating if your presentation will be in oral or poster form. **Oral communications will be of 20'**. (We will count every minute strictly, so that all communications are given on time).

### Submission dates:

The last day for submitting an abstract is **September 30<sup>th</sup> 2010**.

You must indicate the title of your abstract in your registration form, specifying if your communication will be in oral or poster form.

### Submission process:

All abstracts must be sent via e-mail, as an attachment, in pdf format. They must all include the following information:

- Name(s) of the author(s), degree, institution, address and contact information (phone number and e-mail address).
- **They must be sent in English and Spanish.**

All abstracts will be reviewed, and their acceptance will be notified on **October 15<sup>th</sup> 2010**.

All abstracts must be sent via e-mail to the organizing committee at the following e-mail address:

**Carolina Cancelo** [carolina.cancelo@icp.cat](mailto:carolina.cancelo@icp.cat)

### Publication:

In this II Workshop we would like to print an abstract book that will be given at the beginning of the workshop. For this reason, once all abstracts are accepted, all oral and poster communications will have to be sent to the organizing committee in an article format, so that they can all be corrected and edited on time.

## Article submission for publication-II Workshop

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The last day for submitting the articles is **December 17<sup>th</sup> 2010**.

### **Article submission guidelines:**

#### Plenary sessions: International conferences (invited participants only)

These articles must not exceed **10 pages**. The main text must be written in Times New Roman 11pp, double-spaced and justified. 10 figures maximum.

#### Oral presentations:

These articles must not exceed **7 pages**. The main text must be written in Times New Roman 11pp, double-spaced and justified. 7 figures maximum.

#### Poster presentations:

These articles must not exceed **5 pages**. The main text must be written in Times New Roman 11pp, double-spaced and justified. 5 figures maximum.

All articles must be preceded by the title, the author(s) name(s) and their institution(s), apart from their contact information with the following format:

**TITLE:** It must be written in capital letters, centered, and it must not exceed 150 characters, spaces included.

**AUTHOR(S):** All names must be written in capital letters and centered.

**INSTITUTION(S) and contact information:** They must be indicated with a superscript number, following the order of the authors. All institutions and contact information will be aligned to the left, preceded by the number in brackets. The complete address must be added for all authors. Following it, the e-mail address of each author must also be included.

Example: (1) Institut Català de Paleontologia. Universitat Autònoma de Barcelona, 08193 - Cerdanyola del Vallès (Barcelona, Spain). conservationworkshop@icp.cat

**REFERENCES:** A references list must be included in the article. Only the cited references have to be included in the list. A minimum number of references is expected. All references must be written in the following format:

- Articles written by only one author (e.g. (PÉREZ, 2006)); two authors (e.g. (PÉREZ & MARTÍNEZ, 2006)), four or more authors (e.g. (PÉREZ et al, 2006)).

- References included in the text must be **chronologically ordered**. The references list must be alphabetically ordered, following the names of the author(s), and chronologically ordered for the same author(s). If one author has other publications with coauthors, the following order must be used: 1) Publications of the author alone, chronologically ordered; 2) Publications of the author with one coauthor, chronologically ordered; 3) Publications of this author with more than one coauthors, chronologically ordered. If there are two or more references of the same author(s) published during the same year, they must be enumerated following the citation order in the main text, and the year of the publication must be followed by correlative letters : e.g. (Pérez, 2006a, 2006b).

- The following guidelines must be used when writing the reference list:

- Articles published in journals: The names and initials of all authors, year. Title. Name of the journal (complete, or following the international list of abbreviations), volume number (issue number): pages.
- Monographs and books: Name and initials of all authors, year. Title. Publishing house or editorial, place of publication.
- Publications on edited volumes: Names and initials of all authors, year. Title. Names and initials of all the editors of the volume, title of the edited volume. Publishing house or editorial, place of publication, pages.
- Published conferences: Names and initials of all authors, year. Title. Name of the conference. Publishing house or editorial, place of publication, pages.
- Unpublished thesis, reports, etc.: Names and initials of all authors, year. Title. All the information needed for identifying the cited unpublished report or thesis.

**FIGURES:** The author(s) may include one or more figures, images or graphs. They all must be in black and white or in grey scale. All figures must be sent in jpg. or tiff. format, with a minimum resolution of 600pp. Colors will not be allowed.

**TABLES:** The author(s) may include one single table, only if it is less than one page in length and if no numbers are included in the abstract.

All articles must be sent by e-mail (**Word, not PDF**), allowing their posterior edition, at the following address: [carolina.cancelo@icp.cat](mailto:carolina.cancelo@icp.cat)

**They must be all written in ENGLISH.**

## Poster guidelines

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### Design

- Maximum length 1.20m and maximum width 1m.
  - A descriptive title (banner format) must be included in the upper part of the poster. It must be easy to read from 3m apart.
  - Author(s) name(s) and institution(s) must also be included.
  - The poster main text must begin with an **introduction** and end with some **conclusions**. These two parts are very important because very often they are the ones most of the attendees read. An **abstract** written in **English** must also be included.
  - All the information included in the poster must be intuitive and well organized in columns. The text must be readable from 1m apart.
  - All posters must be self-explanatory, so that they can be understood without the help of the author(s).
  - Figure captions must be used, so that figures can be understood without having to read the whole text.
  - Posters can be presented in Spanish. However, we recommend that they are written in English, as long as they are revised and they contain no grammatical errors.
  - We strongly recommend that poster presentations are creative.
- All posters must be designed in **portrait format** (vertical) and not landscape, because of poster holders.

### Contents

- The **introduction** section must explain the basis of the work done and indicate the direction taken by the author(s) in order to answer the question that is proposed.
- The **methodology** used must be presented clearly.
- All the **results** must be presented clearly in an understandable way, and they must confirm the final conclusions.
- The **conclusions** must be consistent with the problems or questions explained or proposed in the introduction.

## Registration information

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Registration price is:

- **200€** if you register **before December 17<sup>th</sup> 2010**.
- **250€** if you register **after December 17<sup>th</sup> 2010**. Registration deadline is **March 31<sup>st</sup> 2010**.
- There will be **five 75€ registration grants**, which will be given by strict registration order.

Registration price includes daily breakfast and lunch, as well as the opening dinner.

Some extra money may be requested in order to attend some practical sessions that need extra material.

The last day's trip is optional, so it will be paid apart from registration.

**ONLINE REGISTRATION** [www.icp.cat](http://www.icp.cat)

## **Contacts and address** (Exact addresses of the places where the workshop will be taking place and maps showing how to get there will be included in the second circular)

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### **WORKSHOP CONTACT:** [conservationworkshop@icp.cat](mailto:conservationworkshop@icp.cat)

- **Sandra Val Molina** [sandra.val@icp.cat](mailto:sandra.val@icp.cat) (Questions and problem solving)  
**Responsable Àrea Conservació Preparació-Restauració.**

### **ABSTRACT and ARTICLES:**

- **Carolina Cancelo** [carolina.cancelo@icp.cat](mailto:carolina.cancelo@icp.cat) (submissions and problem solving)  
**Àrea Conservació Preparació-Restauració.**

### **REGISTRATION:**

On-line [www.icp.cat](http://www.icp.cat)

- **Marta March** [marta.march@icp.cat](mailto:marta.march@icp.cat) (problem solving)  
**Àrea Gestió de Col·leccions**

### **ADDRESSES:**

#### **Edifici ICP Sabadell - Museu**

C/Escola Industrial, 23 - E-08201 Sabadell

Tel. 93 726 17 69 - FAX 93 727 66 41

#### **Edifici ICP - Universitat Autònoma Barcelona**

Mòduls - Tallers provisionals –Campus Nord UAB

Campus de la Universitat Autònoma de Barcelona

E-08193 - Cerdanyola del Vallès

[www.icp.cat](http://www.icp.cat)



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